FORSYTH COUNTY BOARD OF COMMISSIONERS BRIEFING DRAFT



MEETING DATE:	NOVEMBER 28, 2016	AGENDA ITEM NUMBER	2
RECEIT SUPPORTED IN SUPPORTED I	VE GRANT FUNDS FROM TH RT THE FORSYTH COUNTY DMENT TO THE FY,2016-2017 B. REYNOLDS CHARITABLE FY STEPPING UP INITIATIVE	CUTION OF NECESSARY DOCUME KATE B. REYNOLDS CHARITA STEPPING UP INITIATIVE PILO BUDGET ORDINANCE TO APPETRUST GRANT FUNDS FOR THE PILOT PROJECT UBLIC HEALTH DEPARTMENT)	ABLE TRUST TO T PROJECT ROPRIATE THE E FORSYTH
COUNTY MAN	AGER'S RECOMMENDATION	N OR COMMENTS:	
SUMMARY OF	INFORMATION:		
from the Kate B. I Project. On Nove twenty-four (24) r	Reynolds (KBR) Charitable Trust to ember 4, 2016, the County received in	oners authorized the County to pursue a support the Forsyth County Stepping Unotification that the grant application was unt of \$75,000. KBR approved an additional contents of \$75,000.	Ip Initiative Pilot as approved for a
County for funding	ng, with the remaining annual payme	2,700 for indirect expenses) will be made ents to be made upon receipt and satisfac mation provided in the grant application.	ctory review of previous
Winston-Salem F and part-time Pee County to implem SUPER Project is	oundation grant of \$36,363. All of r Support position and provide prognent the "Stepping Up Processes to I	included in the County's FY 2017 budge the funds will be used to hire a Stepping gramming and operating assistance. The End Recidivism" (SUPER) Pilot Project m of females incarcerated at the Law En e abuse issues.	Up Program Manager se funds will allow the . The goal of the
		necessary documents to receive the gran partment budget for the Stepping Up Ini	9
ATTACHMENTS	: X YES NO		

SIGNATURE: DATE: COUNTY MANAGER

RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE KATE B. REYNOLDS CHARITABLE TRUST TO SUPPORT THE FORSYTH COUNTY STEPPING UP INITIATIVE PILOT PROJECT (COUNTY MANAGER'S OFFICE AND PUBLIC HEALTH DEPARTMENT)

BE IT RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, necessary documents to receive grant funds in the amount of \$82,500 from the Kate B. Reynolds Charitable Trust to support the Stepping Up Initiative Pilot Project also called the "Stepping Up Process to End Recidivism" (SUPER) Project, subject to a pre-audit certificate thereon, by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 28th day of November 2016.

FORSYTH COUNTY, NORTH CAROLINA AMENDMENT TO THE 2016-2017 BUDGET ORDINANCE

FROM: BUDGET & MANAGEMENT

MEETING DATE:

November 28, 2016

EXPLANATION:

On November 4, 2016, the County received notification that the County's application to the Kate B. Reynolds Charitable Trust (KBR) for a Poor & Needy Grant to support the Stepping Up Initiative Pilot Project had been approved. The funding request for \$75,000 for a two-year period was awarded in full. KBR is including an additional \$7,500 for administrative expenses for total approved funding of \$82,500.

The grant will be used to hire a Stepping Up Program Manager and part-time Peer Support position to implement the Stepping Up Initiative Pilot Project, called "Stepping Up Process to End Recidivism" (SUPER) Project.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FY 2016-2017 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:

SECTION 1. REVENUES

GENERAL FUND

OTHER REVENUES (371020-1473)

\$82,500

INCREASE:

SECTION 2. APPROPRIATIONS

PUBLIC HEALTH

\$82,500

NATURE OF TRANSACTION:

[X] Additional Revenue Available

1 Transfer within Accounts of

Same fund

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON

MINUTES DATED

AGENDA ITEM NUMBER

[X] Other: Appropriation of KBR Charitable Trust Grant



NOV 0 4 2016
COUNTY MANAGER'S/
COMMISSIONERS' OFFICE

November 2, 2016

Mr. Dudley Watts, Jr., County Manager Forsyth County Forsyth County Commissioners/Manager's Office 201 N. Chestnut Street 5th Floor, Government Center Winston-Salem, NC 27101

Dear Dudley:

Congratulations. The Corporate Trustee of the Kate B. Reynolds Charitable Trust approved a \$75,000 grant for operating funds to support an integrated mental health, substance abuse and physical health initiative called Stepping Up Process to End Recidivism (SUPER) for female inmates in the Forsyth County prison as described in your application. Additionally, \$7,500 was approved for indirect expenses for a total grant of \$82,500.

The grant will be paid over 24 months. All payments will be subject to the availability of funds.

The first-year payment will be made when you are ready to utilize the funds. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website.

Your grant number is 2017-006. Please refer to this number in all communication regarding this award.

To accept this grant, your board chair must sign and date the attached acceptance statement and return it to me by November 16, 2016.

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

Dudley, to following your progress on this project.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,

Joseph D. Crocker, Director Poor and Needy Division

(336) 397-5503

JDC:ks Enclosure

cc: David R. Plyler, Board Chair

Ronda Tatum, Assistant County Manager

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***** 4229000

POOR AND NEEDY DIVISION OPERATING ACCEPTANCE STATEMENT

Grant # 2017-006

On behalf of the recipient organization, I agree to the terms and conditions set in the attached letter. Furthermore my signature certifies that:

- 1. Income earned on Trust grant funds received by the grantee shall be used for the specific purpose described in the grant letter;
- 2. Any funds not used for the purpose granted shall be returned to the Trust; (Note: Trust funds shall not be used to pay for sales tax.);
- 3. Approval must be received from the Trust in writing prior to any modification of the funded program;
- 4. The Trust shall be notified promptly in writing if the organization's tax exemption is revoked or modified in any way;
- 5. The Trust shall be notified in writing of any proposed termination or change in ownership of the organization during the grant period;
- 6. The Trust, at its discretion, may request annual certified public accounting audits for the duration of the grant period;
- 7. Reports shall be furnished as requested to the Trust.

Pleas	e check one:
<u> X</u>	We are ready to receive and utilize the funds for the purpose granted.
	We will request the funds in writing when we are ready to receive and utilize the funds for the purpose granted.
Date	David R. Plyler, Board Chair Forsyth County

- Keep your original letter and a copy of the signed acceptance statement for your files.
- Return the original signed acceptance statement to the Trust.