

**BOARD OF COMMISSIONERS**

**DAVID R. PLYLER**  
Chairman  
**DON MARTIN**  
Vice Chairman  
**FLEMING EL-AMIN**  
**TED KAPLAN**  
**RICHARD V. LINVILLE**  
**GLORIA D. WHISENHUNT**  
**EVERETTE WITHERSPOON**



# **AGENDA SUMMARY**

***June 21, 2018 – Government Center – 2:00 P.M.***

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Prayer led by Lia Scholl, Wake Forest Baptist Church

Pledge of Allegiance led by Commissioner Whisenhunt

1. **A. Public Hearing on an Ordinance Amendment Proposed by Planning and Development Services Revising Chapter B of the Unified Development Ordinances to Establish Building Material Requirements for the Use Retail Store (UDO-284)**
- B. Ordinance Revising Chapter B of the Unified Development Ordinances to Establish Building Material Requirements for the Use Retail Store**

After Paul Norby, Director of City/County Planning, reviewed the proposed ordinance amendment, Chairman Plyler opened the public hearing. As no one came forward to speak in favor of or in opposition to the matter, Chairman Plyler closed the public hearing.

Motion for Approval:

Vice Chairman Martin

Second:

Chairman Plyler

Unanimously Approved

2. **A. Public Hearing on Zoning Map Amendment of Weidl Properties, LLC from AG to RS20: Property is Located on the East Side of Chickasha Drive, North of Robinhood Road (Zoning Docket F-1577)**
- B. Ordinance Amending the Forsyth County Zoning Ordinance and Official Zoning Map of the County of Forsyth, North Carolina**

After Paul Norby, Director of City/County Planning, reviewed the proposed zoning map amendment, Chairman Plyler opened the public hearing. One person spoke in favor and one person spoke in opposition to the matter. Chairman Plyler closed the public hearing.

Motion for Approval:

Vice Chairman Martin

Second:

Chairman Plyler

Unanimously Approved

3. **A. Public Hearing on the Proposed Establishment of a Forsyth County Consolidated Human Services Agency**

**B. Resolution Establishing the Forsyth County Consolidated Human Services Agency**

After Ronda Tatum, Deputy County Manager, reviewed the proposed consolidation, Chairman Plyler opened the public hearing. As no one came forward to speak in favor of or in opposition to the matter, Chairman Plyler closed the public hearing.

Motion for Approval: Vice Chairman Martin  
Second: Chairman Plyler

Approved by a majority vote of six (6) to one (1), with Commissioners El-Amin, Kaplan, Linville Martin, Plyler and Whisenhunt voting in favor of and Commissioner Witherspoon voting in opposition to the motion.

**4. Public Session**

No speaker cards

**5. Ordinance Revising Chapter 16 of the Forsyth County Code Entitled “Human Resources” (Forsyth County Attorney’s Office)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Linville  
Unanimously Approved

**6. Resolution Authorizing the County Manager to Make Amendments to the Forsyth County Handbook Consistent with Local, State, and Federal Regulations and with Established Policies and Procedures (Human Resources Department)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners El-Amin and Martin  
Unanimously Approved

**7. Resolution Authorizing Execution of an Agreement Between Forsyth County and the North Carolina Department of Health and Human Services, Division of Social Services, that Specifies the Mandated Performance Requirements and Administrative Responsibilities with Regard to All Social Services Programs Other Than Medical Assistance (Department of Social Services)**

Motion for Approval: Commissioner El-Amin  
Second: Commissioner Whisenhunt  
Unanimously Approved

**8. Resolution Ratifying and Authorizing Execution of an Interlocal Agreement Between Forsyth County and the City of Winston-Salem for Grant Funds from**

**the City to Support the Operation of the District Attorney's Domestic Violence Unit (Safe on Seven) (Court Services Department)**

Motion for Approval: Commissioner Kaplan  
Second: Chairman Plyler  
Unanimously Approved

**9. Resolution Ratifying and Authorizing Forsyth County's Engagement in Electronic Payments and Electronic Funds Transfers Pursuant to the Provisions of N.C.G.S. 159-28 (Finance Department)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**10. A. Amendment to the 2017-2018 Budget Ordinance to Appropriate Fund Balance for the Purchase of a New Ambulance**

**B. Amendment to the 2016 Motive Equipment Capital Projects Ordinance to Accept Transfer from General Fund for Purchase of a New Ambulance**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners Kaplan, El-Amin and Witherspoon  
Unanimously Approved

**11. Amendment to the 2015 Housing Grant Projects Ordinance**

**12. Adoption of the 2019 Housing Grant Projects Ordinance (Community & Economic Development Department)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**13. Amendment to the FY 2017-2018 Fire Tax District Special Revenue Fund and FY 2017-2018 Budget Ordinance to Appropriate Additional Sales Tax Proceeds (Finance Department)**

Motion for Approval: Commissioner Linville  
Second: Vice Chairman Martin  
Unanimously Approved

**14. Resolution Authorizing an Execution of an Amendment to an Agreement Between Forsyth County and Wake Forest University Baptist Medical Center for Mammography Screening and Diagnostic Services (Forsyth County Public Health Department)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners Kaplan and El-Amin

Unanimously Approved

**15. Resolution Approving the Amount to be Spent for Real Property for Construction and Expansion of the Robinhood Road Middle School Project (A Portion of Tax Block 4613, Lot 002D, PIN 5886-54-9930.00)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**16. Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and the State of North Carolina, on Behalf of its Department of Public Safety, for Lease of a 7.55 Acre Portion of County Owned Property Located at 5580 Sturmer Park Circle, Winston-Salem, N.C. Pursuant to the Provisions of N.C.G.S. 160A-274 (General Services Department)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners Kaplan and El-Amin  
Unanimously Approved

**17. Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and Horizons Residential Care Center for Lease of County Owned Property Located at 100 Horizons Lane, Rural Hall, N.C. Pursuant to the Provisions of N.C.G.S. 160A-272 (General Services Department)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners Kaplan and El-Amin  
Unanimously Approved

**18. Resolution Authorizing Execution of a Lease Agreement Between Forsyth County and Duncan Thomas Priest II D/B/A Coffee Park, for Lease of County Owned Property Located in the Forsyth County Central Library at 660 West Fifth Street, Winston-Salem N.C. Pursuant to the Provisions of N.C.G.S. 160A-272 (General Services Department)**

Motion for Approval: Commissioner Kaplan  
Second: Vice Chairman Martin  
Unanimously Approved

**19. Resolution Awarding a Contract for the Purchase of Law Enforcement Service Weapons and for the Sale of Trade-In Property as Authorized by N.C.G.S. 143-129.7 (Forsyth County Sheriff's Office)**

Motion for Approval: Commissioner Kaplan  
Second: Commissioner El-Amin  
Unanimously Approved

**20. Resolution Approving the Donation of a Surplus, Obsolete, or Unused County Vehicle to Belews Creek Volunteer Fire and Rescue Department, Inc. Pursuant**

**to the Provisions of N.C.G.S. 160A-280 for Fire and Rescue Services in Forsyth County (General Services Department and Emergency Services Department)**

Motion for Approval: Commissioner Linville  
Second: Commissioners Martin and Witherspoon  
Unanimously Approved

- 21. Resolution Approving the Donation of a Surplus, Obsolete, or Unused County Vehicle to Old Richmond Fire and Rescue Pursuant to the Provisions of N.C.G.S. 160A-280 for Fire and Rescue Services in Forsyth County (General Services Department and Emergency Services Department)**

Motion for Approval: Commissioner Linville  
Second: Commissioners Martin and Witherspoon  
Unanimously Approved

- 22. Resolution Approving the Donation of a Surplus, Obsolete, or Unused County Vehicle to the Piney Grove Fire and Rescue Department Pursuant to the Provisions of N.C.G.S. 160A-280 for Fire and Rescue Services in Forsyth County (General Services Department and Emergency Services Department)**

Motion for Approval: Commissioner Linville  
Second: Commissioners Martin and Witherspoon  
Unanimously Approved

- 23. Resolution Authorizing Execution of a Marketing Contract Between Forsyth County, on Behalf of the Department of Social Services (FCDSS), and Entercom Radio for Adoption Promotion Services (Department of Social Services)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioners Kaplan and El-Amin  
Unanimously Approved

- 24. Resolution Authorizing Execution of a Contract Amendment Between Forsyth County and Mark D. Bardill, P.C. DBA Zacchaeus Legal Services for Tax Foreclosure Services (Tax Office)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

- 25. Resolution Awarding a Contract to Data Network Solutions, Inc. for the Purchase and Installation of Technology Equipment for the Secondary Communications Center (Management Information Services Department/Emergency Services/Sheriff's Office)**

Motion for Approval: Commissioner Kaplan  
Second: Commissioners Witherspoon and El-Amin  
Unanimously Approved

**26. Resolution Awarding Contracts for the Purchase of Furniture, Fixtures and Equipment for the Kernersville Branch Library (City/County Purchasing Department)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**27. Second Reading on Ordinance Awarding Franchises for Residential and Small Business Solid Waste Collection, Transportation and Disposal Services and Adding Optional Recycling Services in Unincorporated Areas of Forsyth County (Office of Environmental Assistance and Protection)**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Kaplan  
Unanimously Approved

**28. Second Reading on Ordinance Revising Chapter 10 of the Forsyth County Code Entitled, "Fire Prevention and Protection" (Forsyth County Attorney's Office)**

Motion for Approval: Commissioner Whisenhunt  
Second: Commissioner Linville  
Unanimously Approved

**29. Resolution Designating Forsyth County's Voting Delegate to the National Association of Counties (NACo) 2018 Annual Conference to be Held July 13-16, 2018 in Nashville, Tennessee**

Motion for Approval: Commissioner El-Amin  
Second: Vice Chairman Martin  
Unanimously Approved

**30. Resolution Approving Refunds by the Tax Assessor/Collector in the Amount of \$1,204.58**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Witherspoon  
Unanimously Approved

**31. Resolution Approving Refunds by the Tax Assessor/Collector in the Amount of \$19,819.26**

Motion for Approval: Vice Chairman Martin  
Second: Commissioner Witherspoon  
Unanimously Approved

**32. Resolution Approving Refunds by the Tax Assessor/Collector in the Amount of \$17,407.00**

Motion for Approval: Vice Chairman Martin

Second:  
Unanimously Approved

Commissioner Witherspoon

**33. Resolution Approving Refunds by the Tax Assessor/Collector in the Amount of \$321,772.85**

Motion for Approval:  
Second:  
Unanimously Approved

Vice Chairman Martin  
Commissioner Witherspoon

**34. Reports:**

- A. Tax Assessor/Collector's Refund Report (Under \$100)**
- B. April 2018 Contribution-Based Benefit Report**
- C. May 2018 Contribution-Based Benefit Report**
- D. Human Resources Report for the Month of April 2018**
- E. Fuel Surcharge Report for Solid Waste: March 2018 – May 2018 Period**

Motion to Receive Reports:  
Second:  
Unanimously Approved

Commissioner Linville  
Commissioners El-Amin and Witherspoon

**35. Appointments:**

- A. Fourteen (14) Appointments to the ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE [Capacities: Nine (9) Open and Five (5) Administrators' Slot] [Continued from the Meetings of December 14, 2017 and March 1, 2018]**

As there were no applicants, these appointments were continued to a future meeting.

- B. Six (6) Appointments to the ANIMAL CONTROL ADVISORY BOARD, Two-Year Terms, Expiring May 2020 [Capacities: One (1) Director of the Forsyth County Health Department or his/her Designee, One (1) County Resident Who is a Member, Employee or Officer in a Purebred Animal Registry Organization, One (1) Acting Chairman/President of the Forsyth County Veterinarian Assn. or his/her Designee, One (1) County Resident Who is a Member, Employee or Officer in Forsyth County Animal Welfare Organization, One (1) County Resident Who Does Not Own a Companion Animal, One (1) Town Manager or his/her Designee of a Local Municipality Receiving Animal Control Services by Forsyth County]**

Bill Cowan, Cristina M. Griffin, Pamela H. Lofland and Amy M. Pugh were appointed in their respective capacities. The remaining capacity appointments were continued to a future meeting.

- C. Four (4) Appointments to the APPEARANCE COMMISSION, WINSTON-SALEM/FORSYTH COUNTY, One (1) Appointment to Fill the Unexpired Term of Michelle Prendergast, Expiring February 2019 and Three (3) Appointments Three-Year Terms, Expiring February 2021 [Capacities: Two (2) Special Experience or Education in Design and Two (2) Open] [Continued from the Meeting of March 1, 2018]**

Judith W. Hotchkiss, Anton Moussaev, Jeremy D. Holderfield and Steve Winter were appointed in their respective capacities.

- D. Three (3) Appointments to the COALITION FOR DRUG ABUSE PREVENTION, Three-Year Terms, Expiring August 2020 [Capacities: One (1) Business Representative, One (1) Religion Representative and One (1) Community Representative] [Continued from the Meetings of September 28, 2017, December 14, 2017 and March 1, 2018]**

Sabrina Y. Robinson was appointed. The remaining capacity appointments were continued to a future meeting.

- E. Three (3) Appointments to the COMMISSION ON ENDING HOMELESSNESS (WINSTON-SALEM/FORSYTH COUNTY), Three-Year Terms, Expiring January 2021 [Capacities: One (1) Mental Health Representative, One (1) At Large and One (1) Education Representative] [Continued from the Meeting of March 1, 2018]**

Susan E. Appt and Brandy H. Sullivan were appointed in their respective capacities. The remaining capacity appointed was continued to a future meeting.

- F. One (1) Appointment to the COMMUNITY CHILD PROTECTION TEAM/CHILD FATALITY PREVENTION TEAM, Three-Year Term, Expiring June 2020 [Capacity: Parent of Child Who Died Before Reaching Age 18] [Continued from the Meetings of July 13, 2017, September 28, 2017, December 14, 2017 and March 1, 2018]**

As there were no applicants, this appointment was continued to a future meeting.

- G. Three (3) Appointments to the ENVIRONMENTAL ASSISTANCE AND PROTECTION BOARD, Three-Year Terms, Expiring May 2021 [Capacity: Open]**

Nathan Atkinson, Mary B. Williams and William Crouse were appointed.

- H. Three (3) Appointments to the FORSYTH COUNTY HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COUNCIL, Two-Year Terms, Expiring March 2019 [Capacities: Two (2) Open and One (1)**



**Service Recipient] [Continued from the Meetings of May 8, 2017, July 13, 2017, September 28, 2017, December 14, 2017 and March 1, 2018]**

As there were no applicants, these appointments were continued to a future meeting.

- I. Three (3) Appointments to the FORSYTH COUNTY JUVENILE CRIME PREVENTION COUNCIL, One (1) Appointment to Fill the Unexpired Term of Milind K. Dongre, Expiring June 2018 and Two (2) Appointments, Two-Year Terms, Expiring June 2020 [Capacities: One (1) Juvenile Defense Attorney, One (1) Person Under Age 18 (Who is a Member of the State Youth Council) and One (1) Member of Faith Community] [Continued from the Meetings of July 13, 2017, September 28, 2017, December 14, 2017 and March 1, 2018]**

Martin L. Lawson was appointed in his respective capacity. The remaining capacity appointments were continued to a future meeting.

- J. One (1) Appointment to the FORSYTH TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES, Four-Year Term, Expiring June 2022 [Capacity: Open]**

Arthur E. Jones was appointed.

- K. Four (4) Appointments to the NORTHWEST PIEDMONT WORKFORCE DEVELOPMENT BOARD, Three (3) Appointments, Three-Year Terms, Expiring June 2021 and One (1) Appointment, Two-Year Term, Expiring June 2020 [Capacities: One (1) Adult Education, One (1) Business, One (1) Small Business, One (1) Organized Labor]**

Nancy V. Johnson, Darren W. Poole, Alvin M. Warwick, Jr., and Dr. Sydney Richardson were appointed in their respective capacities.

- L. Seven (7) Appointments to the NURSING HOME COMMUNITY ADVISORY COMMITTEE, FORSYTH COUNTY [Capacities: Six (6) Open and One (1) Administrators' Slot] [Continued from the Meetings of December 14, 2017 and March 1, 2018]**

DeAnna L. Henninger and Michael Wilson were appointed. The remaining appointments were continued to a future meeting.

- M. One (1) Appointment to the UTILITY COMMISSION, Five-Year Term, Expiring June 2023 [Capacity: Open]**

Hugh W. Jernigan was appointed.

**N. Two (2) Appointments to the ZONING BOARD OF ADJUSTMENT, FORSYTH COUNTY, Three-Year Terms, Expiring April 2021 [Capacity: Regular Member]**

Bertha N. Rothrock and Phillip R. Rector were appointed.

**36. Notice of the Forsyth County Board of Commissioners' Meetings and Briefings for the Months of July and August 2018 and Attendance at the 2018 Annual Conference of the National Association of Counties (NACo) and 111<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners (NCACC)**

Motion for Approval:	Vice Chairman Martin
Second:	Commissioners Kaplan and El-Amin
Unanimously Approved	

**ADJOURNMENT**

Motion to Adjourn:	Commissioner Kaplan
Second:	Chairman Plyler
Unanimously approved	

Approximate Time:	3:10 p.m.
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**Assistance for Disabled Persons will be Provided with 48 hours Notification to the Clerk to the Board at (336) 703-2020  
Forsyth County Government Center, Winston-Salem, NC 27101**