

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

BRIEFING DRAFT

MEETING DATE: OCTOBER 22, 2020AGENDA ITEM NUMBER: 16

- SUBJECT: A. RESOLUTION TO ACCEPT 2020 CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ("CARES") ACT FUNDS FROM THE NC STATE BOARD OF ELECTIONS FOR ELECTION ADMINISTRATION PREPAREDNESS FOR 2020 FEDERAL ELECTIONS**
- B. AMENDMENT TO FISCAL YEAR 2020-2021 BUDGET ORDINANCE**

### COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

### SUMMARY OF INFORMATION:

In March 2020, Congress passed, and the President signed into law, the CARES Act to deliver an economic relief package to assist the country in coping with public health and economic impacts of COVID-19. The CARES Act included \$400 million in emergency funds made available to states to prevent, prepare for, and respond to the coronavirus as it relates to the 2020 federal election cycle and North Carolina's share of the CARES funds is \$10,947,139.

In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,120,497. Each county board of elections will receive a portion of the State's CARES Act funding, which must be used in compliance with the requirements in S.L. 2020-17 and the federal 2020 CARES Act in connection with the November 3, 2020, General Election. Forsyth County has received notice of a CARES subgrant award of \$91,800 under S.L. 2020-97. This is in addition to the already awarded share of CARES Act funding of \$401,873 approved by the Board of Commissioners on September 10, 2020.

The \$10,000 portion of this grant funding will be allocated for the rental of eight box trucks for the delivery of COVID-19 PPE and other needed COVID-19 prevention supplies. \$81,800 of this grant funding will be used to provide \$100.00 of supplemental pay to each of the 818 poll workers working on November 3, 2020. The amount was calculated based on Forsyth County's response to a State Board of Elections survey.

This resolution will allow the County to accept the CARES funding and increase expenditures for the Board of Elections. The CARES funding will be appropriated and available to spend immediately.

ATTACHMENTS:  yes  no

SIGNATURE: \_\_\_\_\_

COUNTY MANAGER

DATE: \_\_\_\_\_

**RESOLUTION TO ACCEPT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDS FROM THE NC STATE BOARD OF ELECTIONS FOR ELECTION ADMINISTRATION PREPAREDNESS FOR 2020 FEDERAL ELECTIONS**

**WHEREAS** in March 2020, the CARES Act was signed into law and includes \$10,947,139 emergency funds made available to North Carolina to prevent, prepare for, and respond to the coronavirus as it relates to the 2020 federal election cycle;

**WHEREAS** in December 2019, the Consolidated Appropriations Act of 2020 was signed into law and includes \$11,677,441 made available to North Carolina to improve the administration of elections for federal office, including enhancing technology and making election security improvements;

**WHEREAS** North Carolina Session Law 2020-97, 3.3 (104)(a) appropriated \$10,000 of CARES Act funds to the Forsyth County Board of Elections to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 election cycle which are incurred for Election Day voting; and

**WHEREAS** North Carolina Session Law 2020-97, 3.3(104)(b) appropriates \$81,800 to provide \$100.00 supplemental pay to each of the 818 poll workers scheduled to work on November 3, 2020, in Forsyth County;

**NOW, THEREFORE BE IT RESOLVED**, by the Forsyth County Board of Commissioners that the County Manager and Clerk to the Board are hereby authorized to accept the 2020 Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from the NC State Board of Elections of \$91,800, subject to a pre-audit certificate thereon by the Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this the 22<sup>nd</sup> day of October 2020.

**FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
FY 2020-2021 BUDGET ORDINANCE**

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**FROM: BUDGET & MANAGEMENT**

**MEETING DATE:** October 22, 2020

**EXPLANATION:**

In March 2020, Congress passed, and the President signed into law, the CARES Act to deliver an economic relief package to assist the country in coping with public health and economic impacts of COVID-19. The CARES Act included \$400 million in emergency funds made available to states to prevent, prepare for, and respond to the coronavirus as it relates to the 2020 federal election cycle and North Carolina's share of the CARES funds is \$10,947,139.

In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,120,497. Each county board of elections will receive a portion of the State's CARES Act funding, which must be used in compliance with the requirements in S.L. 2020-17 and the federal 2020 CARES Act in connection with the November 3, 2020, General Election. Forsyth County has received notice of a CARES subgrant award of \$91,800 under S.L. 2020-97. This is in addition to the already awarded share of CARES Act funding of \$401,873 approved by the Board of Commissioners on September 10, 2020.

The \$10,000 portion of this grant funding will be allocated for the rental of eight box trucks for the delivery of COVID-19 PPE and other needed COVID-19 prevention supplies. \$81,800 of this grant funding will be used to provide \$100.00 of supplemental pay to each of the 818 poll workers working on November 3, 2020. The amount was calculated based on Forsyth County's response to a State Board of Elections survey.

This resolution will allow the County to accept the CARES funding and increase expenditures for the Board of Elections. The CARES funding will be appropriated and available to spend immediately.

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**BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE  
FY 2020-2021 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:**

INCREASE:	<u>SECTION 1. REVENUES.</u>	
	GENERAL FUND	
	INTERGOVERNMENTAL	<u>\$91,800</u>
INCREASE:	<u>SECTION 2. EXPENDITURES.</u>	
	GENERAL FUND	
	ELECTIONS	<u>\$91,800</u>

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NATURE OF TRANSACTION:  
 Additional Revenue Available  
 Transfer within Accounts of  
Same fund  
 Other:

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

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## NOTICE OF SUBGRANT -2020 CARES Act Supplemental Funds

Subgrantee:	<i>Forsyth County Board of Elections</i>
Subgrantee Address:	<i>201 N. Chestnut Street Winston Salem, NC 27101</i>
Agreement Number:	Budget Period: <i>7/1/2020 – 12/31/2020</i>

### Funds Description

This obligation of funds constitutes the Subgrantee's share, as authorized under Session Law 2020-97, of grant funds awarded under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, P.L. 116-136 for the 2020-2021 fiscal year to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.

### Funding Information

Description	Permissible Uses	Amount
Election Day Voting COVID Costs S.L. 2020-97 Sec. 3.3 (104)(a)	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle which are incurred for Election Day voting.	\$10,000.00
Pollworker Bonus S.L. 2020-97 Sec. 3.3 (104)(b)	Provide \$100.00 supplemental pay to each of 818 pollworkers working on November 3, 2020.  This amount is calculated based on your county's response to an SBE survey. If your count increases, you can submit a request for additional funds by providing an updated total count to SBE.	\$81,800.00
<b>Total</b>		<b>\$91,800.00</b>

### Grant Administration

Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

### Reporting Requirements

Counties must send monthly reports accounting for the county's use of funds to the State Board of Elections by the following deadlines:

- a. November 16, 2020
- b. December 16, 2020
- c. January 15, 2021
- d. February 16, 2021

*Reports must include a list of the names of pollworkers receiving the \$100.00 supplemental pay provided for in this subgrant.*