# Thanks so much for your servant heart and the willingness to serve!!!



# **Sponsor Process:**

## Step one:

Group calls in let RAPP know you'll be sharing this year with a family. RAPP then mails or e-mails the RAPP family wish list to you.

### Step two:

Purchase items you wish to share or give to the family.

- 1. Families understand there is **no commitment** they'll receive any or every wish
- 2. Wrap all items
- 3. Let us know if you can't wrap, we can accommodate other provisions...

#### Step three:

# Holiday donations must be received by Friday, December 9<sup>th</sup> at 5:00pm.

Deliver items at FC Department of Social Services

All drop offs need a <u>scheduled</u> date/time to assure coordinator availability.

Group drop off can be set by the groups needs & <u>pre-arranged</u> with the coordinator.

Let us know upfront if delivery to us is not an option for your group.

## Step four:

RAPP staff delivers items to all families no later than Friday, 12/17/2010 at 5:00pm

## Final part of the project:

Formal thank you's from RAPP will be sent out once the project has concluded.

We do request that families send thank you's as well and those which will come directly from RAPP. Our RAPP families send a thank you to RAPP and we forward them by regular mail to protect sponsor information and privacy.

## Special Note:

Additionally, we request that groups not include <u>request</u> to the family to share photos, mail letters or anything back to the sponsor directly.

This serves privacy protection for both the family and the sponsors.

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